



## CCA SCHOOL SECTOR-4, GURUGRAM ADMISSION NOTICE (NUR to Class I) SESSION 2025-26

### Admission Details

We at CCA School provide quality education that enables our students to learn, share and succeed. We endeavour to continuously improve the quality of our work in education system.

**Admission policy of CCA School, Gurugram is objective and transparent. The school offers CBSE Curriculum delivered in the best practices of education system.**

- Registration is a precondition for admission. Children are normally registered for admission in the month of August or September or on dates announced for various classes.
- Registration Fee is inclusive of Prospectus Fee.
- Registration Fee is neither refundable nor transferable.
- Registration does not guarantee admission.
- Decision of the School Admission Committee for admission would be final.
- For child seeking admission in any class- interaction session with both the parents is compulsory. It helps us to know more about the child, his/her habits, nature & medical status and also the parents' aspiration from school.
- Registration form shall be made available on the website ([ccaschoolgurgaon.org](http://ccaschoolgurgaon.org)) when registration opens.

### Eligibility Criteria as per NEP-20 for Admission in NUR, LKG, UKG & Class I for the session 2025-26 on 31<sup>st</sup> March, 2025:

- Children born between 1st April, 2021 to 31<sup>st</sup> March 2022 are eligible for class NUR
- Children born between 1st April, 2020 to 31<sup>st</sup> March 2021 are eligible for class LKG
- Children born between 1st April, 2019 to 31<sup>st</sup> March 2020 are eligible for class UKG
- Children born between 1st April, 2018 to 31<sup>st</sup> March 2019 are eligible for class I



### Steps of Admission Process/ Admission Procedure

#### Step 1: Online Registration

- Enter the details in the online form. Upload recent coloured passport size family photograph at the designated place on the form.



- **Note the Registration Number for future correspondence. Incomplete applications will be rejected.**

### **Step 2: Online Payment**

- **Pay the registration fee of Rs. 500/-online using credit card/Debit Card /UPI or Net banking.**

### **Step 3: Interaction**

- **Date & time for interaction shall be informed via Phone call/Email in batches between September to November.**
- **Parents are requested to be in school 5 minutes before the given time for interaction.**
- **Both the parents and the child should be present for interaction.**

### **Step 4: Selection of Candidates**

- **Selected candidates will be informed via phone call/Email within a week of Interaction.**
- **The Fee must be deposited within allotted time or else the admission stands cancelled. In such case the child's seat will be offered to the next candidate on the list.**
- **Please note that any discrepancy in the information furnished will lead to cancellation of admission.**

## **LIST OF (SELF ATTESTED) DOCUMENTS TO BE ATTACHED WITH THE ADMISSION FORM ON SUBMISSION AT SCHOOL**

- **Attested copy of DOB certificate.**
- **Aadhar Card of parents & child.**
- **PPP Id**
- **One recent passport-size coloured photograph of the candidate.**
- **One recent passport-size coloured photograph of both the parents.**

**Director Principal  
CCA SCHOOL**